

RFP 2024-03 Corporate Appointment Setting Services

Closing Date/Time: Monday, October 2, 2023 @ 2:00 PM Eastern Time

The FCEDA is seeking to obtain the services of a consultant to provide corporate appointment setting services necessary to facilitate meetings between FCEDA staff and (1) out-of-state prospects who have expressed an interest in relocating or expanding their business operation in Fairfax County, and (2) targeted Fairfax County-based firms. The Consultant will work with the National, International, and Diversity Business Investment Divisions and will coordinate directly with a FCEDA team member throughout the contract.

To view this solicitation, please visit our page on the Bonfire procurement portal at <https://fairfaxcountyeda.bonfirehub.com/opportunities/106515>. Offerors must register on the Bonfire portal to download the RFP documents and submit a response to this RFP. Submitting proposals via the Bonfire portal is mandatory. The Fairfax County Economic Development Authority will not accept proposals submitted by paper, telephone, facsimile ("FAX") transmission, or electronic mail (e-mail) in response to this RFP.

The FCEDA strongly encourages offerors to submit proposals well in advance of the proposal submission deadline. A proposal submission is not considered successful unless all necessary files have been uploaded and the 'Submit & Finalize' step has been completed. Offerors are responsible for the consequences of any failure to plan ahead in the submission of their Proposal.

Please contact Bonfire at Support@GoBonfire.com for technical questions related to your submission. You can also visit their help forum at <https://bonfirehub.zendesk.com/hc>